

**CSO Solicitation No. 2140 - 2142 Construction Engineering and Inspection Services**  
THIS SOLICITATION IS BEING EXTENDED TO PREQUALIFIED FIRMS AND IS POSTED HERE FOR INFORMATION ONLY.

The Connecticut Department of Transportation (Department) is seeking to engage three (3) professional consulting engineering firms to provide Task Based services for construction engineering and inspection on various projects across the state. The scope of services may vary from task to task and may include construction engineering and inspection of an entire project, a portion of a project, or technical administration support for construction inspection activities, and may also include bridge painting inspection. The combined Project Scope Code will be in the "F" range with up to 25 assignments anticipated to be distributed between the selected firms. The duration of the task base contracts will be for three (3) years with an option to extend services to complete assigned tasks, and billing activities only. The expected commencement date is February 1, 2012.

Certification Requirements: ConnDOT requires personnel performing testing on construction engineering and inspection assignments to have been certified under the New England Transportation Certification Program (NETTCP). NETTCP certifications required include Concrete Inspector (CI) and Hot Mix Asphalt Paving Inspector (HMAPI). A minimum of one (1) consultant personnel shall possess each NETTCP certification (the same individual may possess both certifications). Only NETTCP certified personnel may perform concrete and HMA inspection on ConnDOT projects. A minimum of one (1) consultant personnel must also be certified under the American Traffic Services Association (ATSAA) as a Traffic Control Supervisor (TCS). ConnDOT requires personnel performing bridge painting inspection to have been certified under the National Association of Corrosion Engineers Certification Program (NACE) or The Society of Protective Coatings Certification Program (SSPC). A minimum of one (1) individual must possess either the NACE Level 3 certification or the SSPC – BCI Level 2 certification.

Please be advised that the certifications listed above are in addition to the requirements in the "Construction Engineering and Inspection Information Pamphlet for Consultants" dated August 2008. (This pamphlet can be found online at [www.ct.gov/dot](http://www.ct.gov/dot) under the publications link.)

Firms responding to this request should be of adequate size and sufficiently staffed and experienced to perform this assignment and will be required to demonstrate the ability to provide the necessary staffing upon execution of the contract.

Please be advised that the Department currently utilizes Site Manager Software for construction management reporting. Firms should also be familiar with the Department's construction policies and procedures as outlined in the Construction Manual. (This manual can be found online at [www.ct.gov/dot/construction](http://www.ct.gov/dot/construction) under the publications link.)

If your firm desires to be considered for this assignment, your submittal should consist of a one page letter of interest and ConnDOT form CSO 255 along with a maximum of seven (7) resumes, one of which must be that of the proposed engineer-in-charge, as well as assurance that he/she will be available for work when required.

**Four (4) copies of the submittal are required and they must be either postmarked by, or, if hand delivered, received by 3:00 p.m. on August 5, 2011.** Included in the submittal must be a brief narrative summarizing your current construction inspection workload and a narrative description of proposed staff, qualifications, discipline experience and expertise in (1) highway and bridge construction and rehabilitation; (2) construction survey; (3) maintenance and protection of traffic; (4) environmental issues related to construction; (5) coatings inspection; and (6) familiarity with ConnDOT's construction inspection standards and procedures. **Responding firms must also provide copies of the required certifications/licenses for the proposed inspectors/resident engineer showing that they are in current standing.**

Do not send additional documentation other than what is requested. The Consultant Selection Panel may reject your submittal, and your firm may not be considered for this project if you provide additional documentation such as corporate brochures, background information, and histories.

All firms are advised that the prime consultant must perform at least seventy-five (75) percent of the work with employees of the firm. Sub consultant assignments will be permitted for portions of the work up to twenty-five (25) percent of the agreement value. Joint venturing will not be allowed.

Please be advised that there is no disadvantaged business enterprise (DBE) or (SBE) goal assigned for this work. If a responding firm determines that subcontracting opportunities exist, the firm will be required to document their good faith effort to provide opportunities for DBE/SBE firms to participate.

Prior to the negotiation process, the selected firm will be required to have a Department approved audit and affirmative action plan as well as current corporate registration with the Secretary of State (partnerships excluded). The selected firm will also be required to maintain insurance coverage from a firm satisfactory to the State of Connecticut. A minimum of two million dollars (\$2,000,000) Professional Liability Insurance coverage with a minimum deductible of two hundred fifty thousand dollars (\$250,000) will be required. Proof of coverage must be submitted on acceptable insurance forms prior to the start of the negotiations process.

Please be advised that the Office of Policy and Management has updated its contracting affidavits and certifications, as well as the timeline of when these documents are required to be completed, signed and returned. For the purposes of Form 1 (Gift and Campaign Contribution Certification), the planning date is defined as the date when the Commissioner granted approval to hire a consultant. For this project, the planning date is June 10, 2011. This is the date the selected firm must use when completing Form 1 at the time the agreement/contract is executed in accordance with the Connecticut General Statute (CGS) Section 4-252 and Executive Order No. 7C, paragraph 10. Please be advised that Form 5 (Consulting Agreement Affidavit), in its revised format (Rev. 02-01-10), must be completed and **one copy** should be submitted with your letter-of-interest package. Please do not staple or bind the affidavit in your submittal package. Forms 1 and 5 apply to all consulting agreements/contracts which have a total value to the State of fifty thousand dollars (\$50,000) or more in a calendar or fiscal year. Any consultant that does not make the certifications required under subsection (c) of CGS 4-252 or refuses to submit the affidavit required under subsection (b) of CGS 4a-81 shall be disqualified and the Department shall award the agreement/contract to the next highest ranked consultant or seek new submittals in accordance with subsection (d) of CGS 4-252 and subsection (d) of CGS 4a-81. Further information on these requirements can be obtained online at <http://www.ct.gov/opm> via the Ethics Affidavits link.

For all State contracts as defined in Conn. Gen. Stat. §9-612(g)(1) having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this submission in response to the State's solicitation expressly acknowledges receipt of the State Elections Enforcement Commission's (SEEC) notice titled "Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations" (Notice) advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the Notice. The State Elections Enforcement Commission's Notice is attached hereto and hereby made part of this solicitation.

Circumstances may require rescheduling or cancellation of projects. Should this action be necessary, The Department would be under no obligation to provide supplementary work for the firms selected for this assignment.

Please be advised that firms must also be prequalified in the particular year a shortlist is finalized and/or a selection is made.

**All inquiries regarding this request for Letters of Interest shall be directed to Ms. Simone Cristofori of the Consultant Selection Office at (860) 594-3017.**